

ELECTRONIC SUBMISSION OF PROPOSAL

To submit proposal to the contracting authority, it is necessary for the user to be **logged in** and at the same time to be on the **tender procedure detail**. To find a specific tender procedure, use the description given in the [profiles of the contracting authorities](#).


Click on the **Electronic submissions** button in the tender procedure detail.

2000000650: Stavba stadionu

 PŘEHLED	 PODROBNOSTI
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Základní údaje

Úřední název zadavatele:	Správa NP Podyjí
IČO zadavatele:	00023671
Název zakázky:	Stavba stadionu
Stručný popis zakázky:	Jedná se o stavbu nového fotbalového stadionu.
Lhůta pro podání nabídek:	16. 04. 2020 12:00:00
Datum otevírání nabídek:	17. 04. 2020 12:00:00

 Odeslat zprávu zadavateli

 Elektronické podání

We are now on the electronic submission page. There is a list of all submissions made. In the picture, the list is empty, as we have not made any submissions yet. We'll fix that soon. Click the **Submit proposal** button.

If you do not see the button, check whether you have set the role of the order participant to the root unit of the supplier, or whether the contracting authority has chosen to receive tenders electronically. In the case where the tender procedure is divided into parts, after pressing the button a modal window is displayed. If that happens, it is necessary to select to which part of the tender procedure you want to submit.

Note: Currently not available through mobile and tablet devices.

ID	Typ podání	Datum a čas doručení	Vzata zpět	Ve lhůtě	Akce
Nenalezeno žádné podání					
		Předchozí		Další	
					Podat nabídku

The next procedure differs depending on whether we submit using HTML5 technology or Java Web Start.

[Electronic submission via HTML 5](#)

[Electronic submission via Java Web Start](#)

ELECTRONIC SUBMISSION VIA HTML 5

Browser versions with guaranteed functionality:

- Mozilla Firefox 73.0 or higher
- Google Chrome 80.0.3987.106 or higher
- Opera 66.0.3515.72 or higher
- Microsoft Edge 80.0.361.54 or higher
- Internet Explorer 11.657.18362.0 or higher

Guideline:

1. If the contracting authority requests the insertion of tender values, we fill in the form and go on with the **Continue** button to select the attachments.
2. In the selection of attachments, we will add the necessary files of documents and attachments. The maximum size of one file is 100 MB. The maximum size of uploaded files in the Documents to Qualify section is 100 MB. The maximum size of embedded files in the Attachments section is 500 MB.
3. After adding all the necessary files click on the **Submit** button and a window with the information **Proposal has been submitted** will appear. After a short while the system verifies the submission, we are redirected back to the electronic submission.
4. The successfully submitted proposal will be displayed in the **List of proposals**. If it doesn't, try refreshing the page in your browser.

ELECTRONIC SUBMISSION VIA JAVA WEB START

To open the client you need to have the [Java](#) plugin installed on your PC.

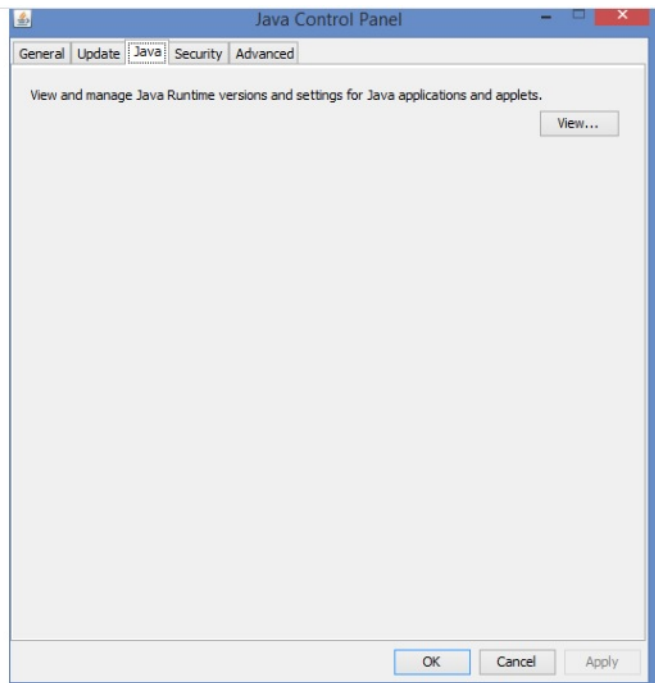
Guideline:

1. In the first step, in the case of automatic evaluation, it is necessary to fill in the criteria. In case of evaluation outside the system, this step is skipped and you continue directly by pressing the next button.
2. In the second step, it is possible to attach documents to prove the qualification in case the contracting authority requires them.
3. In the third step, attachments can be attached. The maximum size of embedded files in each cork is 100 MB. If the contracting authority requires the insertion of an electronic catalog, the contractor shall enclose the annex in the required format in this step of submitting a proposal.
4. In the fourth step, the proposal will be processed and submitted. In the case of submitting a preliminary offer, other proposals or request to participate, the contractor proceeds in similar way. Only difference is to select corresponding button on the electronic submissions page.
5. The successfully submitted proposal will be displayed in the **List of proposals**. If it doesn't, try refreshing the page in your browser.

All tasks must always be completed according to the individual steps listed in the currently running client.

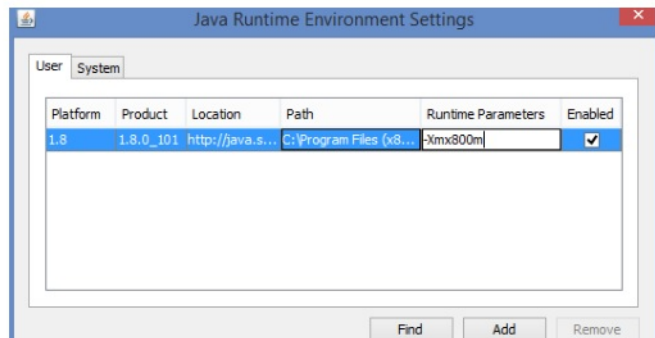
If the client requires encryption of the content of the proposals, the system performs this process automatically (without the need to download and then enter the public key of the encryption certificate).

If you do not have enough Java runtime memory set to submit, you can increase it using the Java Control Panel. You start it using the Start menu. From the Start menu, select Control Panel. Select the Java Plug-in icon from the options displayed. If it is not displayed immediately, you can find it in the Other Control Panel Options or Programs subfolder. In the Java Control Panel, select the Java tab and click the View button, as shown in the image below.



Java Control Panel

After clicking the View button, the Java Runtime Environment Settings window appears. Double-click in the Runtime Parameters field to activate the input option. Enter "-Xmx500m" to set the applet memory to 500 MB. If necessary, the memory can be further increased by entering text, eg "-Xmx800m", etc. After completing the settings, click the OK button in this window. You still need to restart your internet browser for the settings to take effect.



Java Settings